

**13 March 2019**

**Audit and Scrutiny Committee**

**Internal Audit Plan 2019-20**

**Report of:** *Greg Rubins, Head of Internal Audit (BDO)*

**Wards Affected:** *All*

**This report is:** *Public*

**1. Executive Summary**

1.1 This report outlines the Internal Audit Plan for 2019/20.

**2. Recommendation**

**2.1 That the Committee approves the Internal Audit Operational Plan and Internal Charter for 2019/20 included in Appendix A.**

**3. Introduction and Background**

3.1 BDO has been the appointed Internal Auditor for the Council since 1 April 2014.

**4. Issue, Options and Analysis of Options**

4.1 The Internal Audit Plan sets out the proposed work to be undertaken in 2019/20 and is attached as Appendix A to this report.

**5. Reasons for Recommendation**

5.1 To approve the work programme for Internal Audit Plan 2019/20.

**6. Consultation**

6.1 Not applicable.

**7. References to Corporate Plan**

7.1 Good financial management, risk management and internal control underpin all priorities within the Corporate Plan.

## **8. Implications**

### **Financial Implications**

**Name & Title:** Jacqueline Van Mellaerts, Interim Chief Finance Officer

**Tel & Email:** 01277 312 829 jacqueline.vanmellaerts@brentwood.gov.uk

- 8.1 Internal Audit fees for 2019/20 are within the Council contract with BDO and this is set at £89,925 + VAT for 275 days. Which is included in the Medium Term Financial Plan for 2019/20.

### **Legal Implications**

- 8.2 [There are no direct legal implications arising from this report]

### **Legal Implications**

**Name & Title:** Daniel Toohey, Monitoring Officer

**Tel & Email:** 01277 312 860 daniel.toohey@brentwood.gov.uk

## **9. Background Papers**

- 9.1 Not applicable

## **10. Appendices to this report**

- Appendix A – Internal Audit Plan 2019/20

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